

# CENTRAL ELECTRICITY REGULATORY COMMISSION

New Delhi

Date 2 January, 2024

## CIRCULAR

**Subject: CERC Internship Scheme**

### **1. INTRODUCTION:**

Central Electricity Regulatory Commission (CERC) is statutory body with quasi-judicial functions and created by an Act of Parliament. CERC acts under Ministry of Power. The mission of the Commission intends to promote competition, efficiency and economy in bulk power markets, improve the quality of supply, promote investments and advise government on the removal of institutional barriers to bridge the demand supply gap and thus foster the interests of consumers. In pursuit of these objectives the Commission aims to –

- Improve the operations and management of the regional transmission systems through Indian Electricity Grid Code (IEGC), Availability Based Tariff (ABT), etc.
- Formulate an efficient tariff setting mechanism, which ensures speedy and time bound disposal of tariff petitions, promotes competition, economy and efficiency in the pricing of bulk power and transmission services and ensures least cost investments.
- Facilitate open access in inter-state transmission
- Facilitate inter-state trading
- Promote development of power market
- Improve access to information for all stakeholders.
- Facilitate technological and institutional changes required for the development of competitive markets in bulk power and transmission services.
- Advise on the removal of barriers to entry and exit for capital and management, within the limits of environmental, safety and security concerns and the existing legislative requirements, as the first step to the creation of competitive markets.

### **2. OBJECTIVES**

An internship is an opportunity for a student to secure first hand and practical work experience under the guidance of a qualified and experienced Supervisor/Mentor. It also aims at active participation in the learning process through experimentation and putting into practice the knowledge acquired in the classrooms. For the larger benefit of the student community and with a view to enrich the implementation of its various policies and regulations, the Central Electricity Regulatory Commission has decided to notify these "Internship Guidelines", to provide a framework for engagement of Interns for a limited period.



### 3.0 THE SCHEME

3.1 **Name of the Scheme:** The CERC Internship Scheme.

3.2 **Purpose:** To allow short term exposure of "selected candidates" with the different Divisions within CERC, as interns '.

3.3 **Objectives of the Scheme:** The Scheme has the following stated objectives:

(a) To allow young academic talent to be associated with the CERC work for mutual benefit.

(b) The "intern" shall have an opportunity to know about the functioning of Power Sector, programmes and policy, issues in Power Sector and contribute to generate inputs such as analysis, technical reports, project reports, policy papers etc. for furtherance of the of the objectives of the CERC.

4. **Internship:** Internship shall be available throughout the year based on the requirements of the CERC.

#### 5. **Eligibility:**

(i) Bonafide students of any recognized University/Institution within India or abroad, fulfilling following conditions are eligible to apply for the internship.

- ✓ The applicant should be Under Graduate (pursuing Bachelor Degree or less) or pursuing Post-graduation or equivalent in Engineering/ Management/ Law/ Economics/ Finance in recognized University/institution.

(ii) **Period:** The period of Internship shall be at least four weeks but not exceeding six months.

(iii) **Certificate of Internship:** A certificate regarding successful completion of Internship shall be issued by the Head of the concerned Division in the enclosed format at **Annexure 'A'**.

#### 6. **Stipend/ Honorarium**

The intern will be paid monthly stipend/honorarium after successful completion of 8 weeks of their internship period and on the recommendation of the concern Division/officer on the following basis. The interns who do not complete the training for any reason whatsoever will not be eligible for stipend/honorarium:





Sl.	Course of the Student	Tenure of the Internship	Amount of Stipend/ Honorarium
(a)	Under Graduation (pursuing Bachelor Degree or less	Upto 6 weeks	No honorarium/ stipend
(b)	Under Graduation (pursuing Bachelor Degree or less	More than 06 weeks and up to six months	Rs. 20,000/- per month
(c)	Pursuing Post Graduation or equivalent and above	Upto 6 weeks	No honorarium/ stipend
(d)	Pursuing Post Graduation or equivalent and above	More than 06 weeks and up to six months	Rs. 25,000/- per month

7. **Logistics & Support:** CERC shall provide them with working space, internet facility and other necessities as deemed fit. Interns will be required to have their own Laptops. They shall also make their own lodging and boarding arrangements.

8. **Placement:** There will be no commitment for placement of interns in the CERC.

9. **Submission of Report:** The interns will be required to submit a Report / Paper on the allotted subject at the end of the internship period to the Head of the Division.

10. **Procedure for submission of application:**

(i) Interested applicants may send their applications in the prescribed format to the Assistant Secretary (P&A), Ground Floor, Chanderlok Building, 36, Janpath, New Delhi through their College/Institution. Application shall be made at least one month before the expected date of commencement of internship period and not more than 3 months in advance.

(ii) Applicants must also clearly indicate the area of interest.

(iii) A candidate can apply for internship only once during a financial year.

(iv) The applicants who do not fulfil the eligibility conditions, their applications shall be rejected.

(v) The selected applicant has to produce original mark sheets and NOC from the college / institution at the time of joining, failing which his/her candidature shall be cancelled.

11. **Procedure for Selection:** All applications will be scrutinized by the CERC. Intimation will be sent to selected interns subject to availability of slots, consent of the concerned Division and approval of the Competent authority. The interns will be given specific project, which can be identified by the Commission/ Divisional heads

12. **Attendance:** While doing internship in CERC, the candidates should have minimum of 75% full time attendance which they have to mark in and out on daily basis. In case of less than 75% attendance, no extension of internship period will be allowed and no experience certificate will be issued. Honorarium will be paid on pro-rata basis, in case of short attendance.

13. The conduct of the interns and their access to data shall be the sole responsibility of the heads of the divisions where they are attached.

14. **Relaxation:** Secretary, CERC shall have the power to relax any of the above conditions mentioned, in respect of any deserving candidate.

15. This issues with the approval of the Competent Authority, CERC



(Rajiv Kumar)  
Assistant Secretary (P&A)

FORMAT OF INTERNSHIP COMPLETION CERTIFICATE

(To be given on Letter Head)

Date

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that Mr./Ms. \_\_\_\_\_ a student of \_\_\_\_\_ (University/institution) has successfully completed his/her Internship with Central Electricity Regulatory Commission (CERC) from \_\_\_\_\_ to \_\_\_\_\_. During the period of Internship he/she worked under \_\_\_\_\_ in the following areas:

(i)

(ii)

2. He / She has shown special flair for \_\_\_\_\_ and his / her performance in preparation of the report.
3. During the period of his/her internship program he/she was punctual and hardworking.
4. I wish him/her every success in his / her life and career.

Signature of Divisional head

**APPLICATION FOR INTERNSHIP WITH  
CENTRAL ELECTRICITY REGULATORY COMMISSION**

**Photo**

1.	<b>Name of the Candidate</b>	
2.	<b>Date of Birth</b>	
3.	<b>Gender (male/female)</b>	
4.	<b>Permanent Address</b>	
5.	<b>Current Address</b>	
6.	<b>E-mail Address</b>	
7.	<b>Telephone No.</b>	

**8. Educational Qualifications (+2 onwards)**

Sl. No.	Name of the Course	School/College/Board/Univ.	Year	Subjects	Percentage of Marks

9.	Internship/ Work Experience, if any (attach extra sheet if required)	
10.	Areas of Interest	
11.	Awards/ Achievements / Papers Presented/Published (attach extra sheet if required)	
12.	Any other additional relevant information (attach extra sheet if required)	

Signature